



Event & Banquet Contract

Thank you for choosing Positano Coast for your upcoming event. In order to provide you and your guests with a memorable experience, please complete the following Event & Banquet Contract and fax or email (positanocoast@gmail.com) to Positano Coast.

Event Details & Pricing: Initial Here After Reading _____

- A minimum of 20 guests is required for event pricing to apply.
- A \$200 non-refundable deposit and signed contract is required for all parties. Event date is not final until you receive confirmation from Positano Coast. Your deposit will be applied toward your final balance.
- Food and beverage minimum for weekend dinner events is \$60/guest (plus tax and gratuity).
- Taxes will be added to event pricing (8% sales tax; 10% liquor tax). We suggest a 20% minimum gratuity.
- All rooms are available for a maximum of 3 (three) hours. Food service will begin within 45 minutes of event start.
- For events starting 9 PM or later, a \$5 per person charge will be imposed for each guest for every 30 minutes past scheduled end time.
- If providing your own cake, a \$2/guest cutting fee will be applied. (Cakes must be purchased from a licensed bakery or store.)
- Private bartender service is available in the Sopra Lounge only and a \$100 bar set-up fee is required.
- Valet parking is available after 5:00 PM Thursday-Saturday and 11:00 AM on Sundays. If you wish to provide Valet Service for any event before 5:00 PM (Thurs-Sat) or before 11 AM (Sunday), you must contact Royal Park Valet at 267.228.3900. To pay for valet parking for your guests, payment must be made directly to Royal Park Valet on the day of your event.

Deadlines: Initial Here After Reading _____

- Final food and liquor selections are required 3 (three) weeks prior to event.
- **Final guest count must be confirmed 48 hours prior to event. All event pricing will apply based on final guest count even if fewer guests are in attendance.**
- **Final payment is due on the day of your event, only by cash or check.**

Please note: Event date is not final until you have received confirmation from Positano Coast.

Event Type: _____ Room/Space: _____

Desired Event Date: _____ Event Start Time: _____ # of Guests: _____

Event Contact (please print): _____

Deposit Amount: _____ Date: _____

Deposit Payment Type: Credit Card Cash Check

Phone Number: _____ Email: _____

How did you hear about us: Email Website Advertisement

Referred by: _____

No party shall be liable for any failure to perform its obligations where such failure is a result of Acts of Nature (including fire, food, hurricane, storm, earthquake or other natural disaster) war, invasion, rebellion, revolution, terrorist activities, labor dispute, strike, lockout or interruption of electricity.

Management reserves the right to refuse or stop service of alcoholic beverages for any reason to ensure the safety of our clients, guest and employees.

I have read and accept Positano Coast by Aldo Lamberti's event and banquet policies.

Guest Signature: _____ Date: _____

Event Host Signature: _____ Date: _____